

OFFICE OF THE CHIEF COMMISSIONER OF CUSTOMS
JAWAHAR LAL NEHRU CUSTOM HOUSE, NHAVA-SHEVA,
TALUKA URAN, DISTRICT RAIGAD, MAHARASHTRA – 400 707
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F.No. S/V-30-Misc-210/2016 CCO-M-II

Date:-01.07.2016

To

The Commissioner of Customs, NS-I, JNCH
The Commissioner of Customs, NS-III, JNCH
The Commissioner of Customs, NS-IV, JNCH
The Commissioner of Customs, NS-V, JNCH,
All Additional Commissioner of Customs, JNCH, The Joint Commissioners, JNCH
All Dy./Asstt. Commissioner of Customs, JNCH

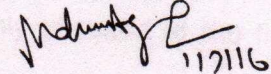
Sir/Madam,

Sub:- Minutes of the meeting chaired by the Chief Commissioner of Customs, Mumbai Zone-II held on 21st & 22nd June 2016 with all Group 'A' Officers, JNCH, Nhava Sheva – reg.

Please find enclosed herewith a copy of Minutes of the meeting chaired by the Chief Commissioner of Customs, Mumbai-II held on 21st & 22nd June 2016 with All Group 'A' Officers, JNCH,

I am directed to forward the same for information and necessary action at your end.

Yours faithfully,


11/7/16

(MOHIT AGRAWAL)

DY. Commissioner of Customs
Chief Commissioner's Office,
Mumbai-II, JNCH, Nhava Sheva.

Encl: As above

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**MINUTES OF THE MEETING HELD BY THE CHIEF COMMISSIONER OF CUSTOMS ON
21st JUNE 2016 22nd JUNE 2016 WITH all Group 'A' Officers at JNCH, NHAVA-SHEVA**

A meeting was convened by the Chief Commissioner of Customs Mumbai Zone-II with all Group 'A' officers posted at JNPT except the AC/ DCs posted in the Docks on 21st June 2016 at 5:30 PM. The meeting with AC/ DCs posted in the Docks was held on 22nd June 2016 at 11.00am in the 6th floor, Conference Hall, JNCH Nhava-Sheva.

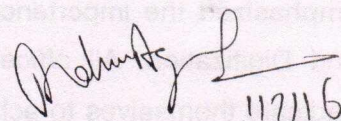
The meetings were chaired by Shri Rajeev Tandon, Chief Commissioner and attended by Shri D.K.Srinivas, Commissioner (NS-I & III), Shri Subhash Agrawal, Commissioner (NS-IV), Shri Vijay Singh Chauhan, Commissioner (NS-V) and all other Group 'A' officers.

During the meeting, The Chief Commissioner of Customs Mumbai Zone-II sensitized all the officers towards their sphere of work and exhorted them to be sensible, responsive, transparent and receptive towards their sphere of work. The directions issued by him are summarized herein below:

- (i). The Chief Commissioner informed that all officers posted at JNCH and subordinate offices must ensure that they report to their duties in time. He stated that punctuality was a virtue which we could not forego. The trade should not have any difficulty in getting their work done merely for the reason that some officer was not available in office well within time. It was directed that all the officers should reach in time and late coming needs to be avoided. He directed that concerned DC/ACs should also ensure that their supporting staff also reach in time to the office so that there is no delay in the clearance and the trade does not suffer. Even if the officer is late on the previous day owing to some occupation, it should not be taken as ruse to come late.
- (ii). The Chief Commissioner directed that the officers should not raise frivolous and repeated queries. He directed that the queries should be specific and justify the need of raising such queries since such queries unnecessarily raise the dwell time and create inconvenience to the trade. The documents should be thoroughly checked at the first instance and repeated queries should not be raised.
- (iii). All attempts should be made to fasten the clearance of goods while saving the interests of Revenue and there should not be delay in the clearance of the goods.
- (iv). There should not be fear of taxman but fear of law.
- (v). The image of the department which has been tarnished of late, due to bad reporting has to be revived with better reports and all the officers should thrive to improve the image of the Department with sincere and dedicated work. The DC/ACs should also ensure that the message is passed on to their subordinate staff as well to ensure better probity.
- (vi). During the Chief Commissioner's Conference in Delhi, the Hon'ble Prime Minister had emphasized the importance of RAPID – Revenue, Accountability, Probity, Information and Digitization. All officers should work with the above Mantra in their mind and dedicate themselves to achieve the goals set by the Hon'ble Prime Minister. He stated that the Hon'ble Prime Minister is very much concerned with the way we treat our trade and industry. We should ensure that the industry is least inconvenienced.

- (vii). The Chief Commissioner expressed his displeasure that the dwell time from Registration of goods to out of Charge had increased from 16 hours to 18 hours during the previous month and directed that all attempts should be made to reduce it. Law and probity should be strictly adhered to.
- (viii). He stated that performance of each of the officer being personally monitored and he hoped that he would listen only positives things and aspects about them.
- (ix). The better practices being followed at any other Custom House should be adapted and followed. We should always act as pioneer in the best practices all across the nation and set examples for others to be followed.
- (x). The DRI/CIU/SIIB/CSD alerts should be attended on top priority. If any alerts regarding containers on hold is received the same should be attended to immediately and such containers should be traced immediately and the concerned agencies to be informed accordingly on urgent basis.
- (xi). Document Management System is another issue which needs immediate attention as complaints are being received in this office that the documents are not being forwarded regularly from the CFSs. All DC/ACs should ensure that the dockets of the Bills of Entry are forwarded to the concerned section immediately for necessary action.
- (xii). Longstanding and unclaimed /uncleared containers must be identified and list of all such containers should be forwarded to the Disposal Section for further necessary action. The matter is pending since long and the Ministry has also referred the matter to JNPT for identifying the longstanding/unclaimed/uncleared containers.
- (xiii). The containers movement within the CFSs should be monitored regularly.
- (xiv). There is scarcity of space in this Custom House for accommodating the increased strength of staff. The DC/ACs should try and identify some space for accommodating some sections from this Custom House so that they can be shifted at the earliest.
- (xv). The DC/ACs should ensure 100% commitment and truthfulness to the Department and it should be ensured that their subordinate staff follow the same. He urged all the officers that we should strive to continue to be meaningful and relevant in our areas of work.
- (xvi). He directed that all areas of work such as Adjudication, Audit, PCA, Revenue Recovery should be accorded due priority and all targets assigned to this zone should be met with.
- (xvii). Entry of un-authorized persons inside the officers' cabin should be restricted. Officers should be vigilant and restrict the un-authorized persons entry inside CFSs and also inside the officers cabins

This issues with the approval of Chief Commissioner of Customs, Mumbai-II.


117/16

(Mohit Agrawal)
Deputy Commissioner of Customs