

IMMEDIATE

F.No.A.35017/79/2020-Ad.II
Government of India
Ministry of Finance
Department of Revenue
Central Board of Indirect Taxes and Customs

47-B, North Block, New Delhi,
Dated the 14th August, 2020

To

All Principal Chief Commissioners/
Principal Directors General/ Chief Commissioners /
Directors General under the
Central Board of Indirect Taxes and Customs.

Subject: Filling up the posts of Director Finance in Haryana Power Utilities) on contract basis/deputation – regarding.

Sir / Madam

Deputy Secretary/Coordination to Government of Haryana, Power Department vide their Memo No.2/10/2019-1P dated 05.08.2020 has forwarded Advertisement for inviting applications for the post of Director Finance in Haryana Power Utilities on contract basis/deputation basis (copy enclosed).

2. It is requested that the above post may kindly be circulated amongst the eligible officers under your charge and duly filled in applications of willing officers may be sent through proper channel to the Board latest by **24.08.2020**, after verifying the particulars furnished by the applicants.

3. **It may please be noted that applications received without authentication and not through proper channel will not be entertained.**

Encl: As above

Yours faithfully,



(Kunwar Balwant Rao)
Under Secretary to the Govt. of India
Tel No.2309 5520
Email: kb.rao@nic.in

Copy to:

- (i) The Website Manager, Directorate of Systems, New Delhi with the request to put the above circular in the department's Website.
- (ii) ADG (HRM-II), DGHRD, New Delhi with the request to put the above circular on DGHRD's Website.

From

The Secretary to Govt. of Haryana
Power Department

To

Under Secretary (Ad.II),
Indian Revenue Service (IRS C&CE) Cadre,
Ministry of Finance, D/o Revenue,
(Central Board of Excise & Customs, Room No. 47-B ,
North Block, New Delhi
Ph. 23095520

Memo No. 2/10/2019-1P
Dated: 05.08.2020.

Sub: - Filling up the posts of Director Finance in Haryana Power Utilities} on on contract basis/deputation.

The Government of Haryana, has decided to fill up the posts of **Director Finance in Haryana Power Utilities** on contract basis/deputation basis as under:-

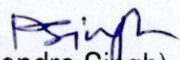
Sr. No.	Name of the post	Name of the Power Utility	No. of posts
1.	Director Finance	Haryana Power Generation Corporation Limited (HPGCL), Panchkula	01 no.
2.	Director Finance	Haryana VidyutPrasaran Nigam Limited (HVPNL) , Panchkula	01 no.
3.	Director Finance	Dakshin Haryana BijliVitrان Nigam Limited (DHBVNL), Hisar	01 no.
4.	Director Finance	Uttar Haryana BijliVitrان Nigam Limited (UHBVNL) , Panchkula	01 no.

The eligibility conditions, other terms & conditions for appointment along with detailed application form are annexed.

2. You are requested to forward the names of eligible & willing officers for the posts of **Director Finance in Haryana Power Utilities** alongwith their application, ACRs Dossier of 5 years, vigilance clearance report, any pending disciplinary proceedings etc. latest by 05.00 PM on 31.08.2020 to the following address:-

**“Deputy Secretary/Coordination,
Haryana VidhyutPrasaran Nigam Limited,
Room no. 104,
Shakti Bhawan,
Sector-06, Panchkula-134109,
E-mail: dscoord@hvpn.org.in,”
Telephone No. 0172-2583789**

DA/As above


(Pushpendra Singh)
Dy. Secy./Coordination
for Secretary to Govt. of Haryana,
Power Department

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GOVERNMENT OF HARYANA
POWER DEPARTMENT

ADVERTISEMENT FOR POSTS OF DIRECTOR FINANCE IN HARYANA POWER UTILITIES

Government of Haryana, Power Department is pleased to invite applications for the posts of **Director Finance in Haryana Power Utilities** on the following qualifications, experience, age, period of employment and terms & conditions as under:

Sr. No.	Name of the post	Name of the Power Utility	No. of posts
1.	Director Finance	Haryana Power Generation Corporation Limited (HPGCL), Panchkula	01 no.
2.	Director Finance	Haryana Vidyut Prasaran Nigam Limited (HVPNL), Panchkula	01 no.
3.	Director Finance	Dakshin Haryana Bijli Vitran Nigam Limited (DHBVNL), Hisar	01 no.
4.	Director Finance	Uttar Haryana Bijli Vitran Nigam Limited (UHBVNL), Panchkula	01 no.

QUALIFICATION, EXPERIENCE, AGE AND PERIOD OF EMPLOYMENT:

Qualification & experience	For applicants from Haryana Power Utilities	For applicants other than Haryana Power Utilities
	<p>Must be a Chartered Accountant (CA)/ Cost Accountant (ICWA)/ MBA from a reputed institute having more than 4-years experience as Chief of the Finance or Accounts or Audit Wing with a total experience of minimum 18-years in any Public Sector undertaking/ Public Limited Company with annual turnover of Rs. 1000 crores.</p> <p>The post will be filled up from amongst the in service Finance, Accounts and Audit cadre of HPUs.</p>	<p>Must be an officer from the Indian Revenue Service (IRS) or Indian Audit and Accounts Service or Indian Civil Accounts Service or Indian Defence Accounts Service or Indian Railway Accounts Service or Indian Economic Service, with minimum 6-years experience as on date of advertisement.</p> <p style="text-align: center;">OR</p> <p>Must be a Chartered Accountant (CA)/Cost Accountant (ICWA)/MBA from a reputed institute having more than 4-years experience as Chief of the Finance or Accounts or Audit Wing with a total experience of minimum 18-years in any Public Sector undertaking/Public Limited Company with annual turnover of Rs. 1000 crores.</p>
AGE:	Working Chief Financial Officers (CFOs) or equivalent having 4-years of experience irrespective of their age.	Below 56 years on the date of advertisement
Period of appointment:	<p>i) The appointment of selected candidate as Director/ Finance from Haryana Power Utilities on contract/deputation basis will be for three years from the date of joining. However, the minimum tenure shall be one year irrespective of the date of superannuation.</p> <p>ii) The appointment will be purely on Contract/ Deputation basis. The selected candidate from Haryana Power Utilities shall have the lien in his/her parent utility.</p>	The Appointment of the selected candidate as Director Finance in Haryana Power Utilities will be on contract/deputation basis for 3 years from the date of joining or till the date of his/her superannuation whichever is earlier.
Submission of Application	<p>Submission of applications and Last date of submission of application:</p> <p>Prospective candidates should submit application on prescribed format (enclosed as Annexure-I), complete in all respects latest by 31.08.2020 upto</p>	

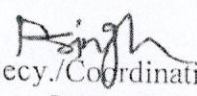
	<p>05:00 PM, through Regd. Post/Speed Post, through e-mail or in person at the following Address:-</p> <p style="text-align: center;">“Deputy Secretary/Coordination, Haryana Vidhyut Prasaran Nigam Limited, Room no. 104, Shakti Bhawan, Sector-06, Panchkula-134109, E-mail: dscoord@hvpn.org.in,”</p> <p><i>The candidate should specify the advertisement No. and the Post applied for on the top of envelop. However, it is made clear that any postal or delay in any way in submission of form by the due date and time shall be the responsibility of the candidate. No application received after the due date and time shall be entertained in any case.</i></p>
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2) Terms & Conditions of appointment:

Pay & Allowances	<p>i) In case of deputation from Central Government Pay & allowances would be protected</p> <p>ii) In case of candidates from PSUs/HPUs, the candidate will be given the option to opt the pay scale of Rs. 67000/- (Annual increment @3%) -79000/- (as per 6th Pay Commission pay scale) or to protect the pay & allowances being drawn from the parent PSUs/HPUs.</p> <p>iii) For private sector employees/retired officers from the PSUs, the contractual amount of Rs. 1.8 lacs per month with the increase @5% every year on the initial contractual amount in lieu of increase of D.A. etc.</p>
Education Allowance	He/she shall be entitled for Education Allowance from respective Haryana Power Utilities as per State Government instructions.
Residential accommodation	He/she shall be entitled for free Residential accommodation owned/leased by respective Haryana Power Utilities entitled to the Whole Time Directors without any extra deduction from his/her contractual amount during the period of contract.
Electricity Allowance	He/she shall be entitled as per instructions prevalent in Haryana Power Utilities
Joining Time	He/she shall join within 02 months after the appointment is made by the State Government
Other Assignment	So long, he/she continues as Director/Finance in respective Haryana Power Utility, he/she shall not accept any assignment other than that of respective Haryana Power Utilities without the prior permission of the State Govt.
Resignation	He/she may resign by giving three months notice in writing to the State Government. His/her services can be dispensed with by the State Government by giving one month notice.
Travelling Allowances	He/she shall be entitled for allowance as per rules of the respective Haryana Power Utility for undertaking official journeys.
Medical Concession	He/she and dependent member shall be entitled to Medical Concession as applicable to respective Haryana Power Utility Officers.
Leave	He/she will be entitled to casual leave as admissible to Whole Time Directors of Haryana Power Utilities.
Leave Travel Concession	He/she will be entitled to Leave Travel Concession once in the contractual period.

Note:- In case, the post is filled up from amongst the candidates from Haryana Power Utilities, an undertaking to the effect that in case his/her tenure is not extended beyond 3 years, he/she will be reverted back to the post occupied prior to his/her appointment as Director Finance shall be obtained.

DA/Annexure-I


 Dy. Secy./Coordination
 for Secretary to Govt. of Haryana,
 Power Department

APPLICATION FORMAT

(Note: Candidate may give all requisite details duly typed in the prescribed format.)

1.	Name of the Post applied for	
i.	Haryana Power Generation Corporation Limited (HPGCL), Panchkula	
ii.	Haryana Vidyut Prasaran Nigam Limited (HVPNL), Panchkula	
iii.	Dakshin Haryana Bijli Vitran Nigam Limited (DHBVNL), Hisar	
iv.	Uttar Haryana Bijli Vitran Nigam Limited (UHBVNL), Panchkula	
*Mention 'Yes' from Sr. No. i. to iv., if applied for one or more post.		
2.(a)	Name of the applicant	:
(b)	Father's/Husband's Name	:
(c)	Designation of the applicant (in full)	:
(d)	Office Address	:
3.	Address for Communication	:
4.	Telephone	:
	Office	:
	Residence	:
	Mobile No.	:
	E-mail address	:
5.	Date of birth	:

(i) Age as on date of advertisement

6. Eligibility Criteria fulfilment

	As per job specifications	Possessed by the officer	Whether eligible or not
Educational/ professional qualifications (along with the name of institutions)			
Pay Scale			
Length of service in eligible pay scale			

5/ 7. Positions held during the preceding ten years

Sr. No.	Designation and place of posting	Organization	From	To	Pay scale
1.					
2.					
3.					
4.					
5.					
6.					

7 (a) Nature and duration of experience relevant for the advertised post and job description:

Sr. No.	Designation and place of posting	Organization	From	To	Pay scale
1.					

8. In case the candidate is holding the present post on lien/ deputation basis (for PSUs Executives):-

- Name of the organization in which the lien is held.
- The date from which the lien is held.

c) Date from which candidate is on deputation.

9 (a) Whether any punishment awarded to the applicant during the last 10 years:

Yes or No

If yes, the details thereof

9 (b) Whether any action or inquiry is going on against him as far as his knowledge goes: Yes or No

If yes, the details thereof

10. Annual Turnover of the Company where the candidate is employed (Certified copy to be attached): Turnover Rs. _____ for the year _____ (for PSUs/ Private Sector Executives).

Instructions for employer:

While forwarding application through proper channel; the employer should enclose ACRs for the preceding five years and Vigilance Clearance certificate in respect of applicant.

11. Certification and Declaration:

I certify that:

- The annual report for the last audited financial year or annual turnover figures duly certified by the Company Secretary/CFO is enclosed as Encl. I. (for SPSUs/ Private Sector Executive)

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- (ii) A write up on the significant contributions made by me during the present/ past assignments and my suitability for the post is enclosed at Encl. II (for all categories)
- (iii) I am working at _____ level position and reporting directly to _____
(for Private Sector Executives)
- (iv) The Company in which I am working is listed on the _____ (Name)
_____ Stock exchange (if available).

I, certify that the details furnished by me in Column 1 to 10 are true and I am eligible for the post.

I, _____ son of _____ hereby certify that I have not been disqualified to act as a Director under Section 274 or any other relevant sections of the Indian Companies Act, 1956.

I also certify that no criminal case is pending against me.

I also certify that I am not facing any charge nor any charge sheet has been filed against me in any competent court relating to any crime.

I also certify that I have not been convicted for any act of moral turpitude or economic offence or for any such offence by any competent court.

I further submit my willingness for the interview and to join the post, if selected. I understand that, if I give my unwillingness after the interview is held, but before the appointment is processed or after issue of offer of appointment, I may be debarred for a period of one year for being considered for a Board level post in any of the Government Utility under the State of Haryana.

Date:

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(Name and signature of the applicant)

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GOVERNMENT OF HARYANA
Power Department
NOTICE

Advertisement for the posts of Director Finance in Haryana Power Utilities

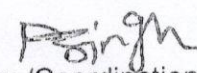
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4.	Director Finance	Uttar Haryana Bijli Vitran Nigam Limited (UHBVNL), Panchkula	01 no.

The detailed qualifications, experience, age, period of employment and other terms & conditions of appointment and prescribed application format are available on the official website of all Haryana Power Utilities i.e. www.hpgcl.org.in, www.hvpn.org.in, www.uhbvn.org.in and www.dhbvn.org.in.

The applicants may apply in prescribed format, complete in all respects, latest by 31.08.2020 up to 05:00 PM at the following address:-

“Deputy Secretary/Coordination,
Haryana Vidhyut Prasaran Nigam Limited,
Room no. 104,
Shakti Bhawan,
Sector-06, Panchkula-134109,
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Dy. Secy./Coordination
for Secretary to Govt. of Haryana,
Power Department

13/8/2020
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